



Rugby School



Please fill in the whole form using a ball point pen and send to:

Rugby School Enterprises Limited
The Bursary
10 Little Church Street
Rugby
CV21 3AW

Instruction to your
Bank or Building Society
to pay by Direct Debit

Service User Number

6 8 8 4 5 9

Reference

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Name(s) of Account Holder(s)

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Instruction to your Bank or Building Society

Please pay Rugby School Enterprises Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

Bank/Building Society account number

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Branch Sort Code

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I understand that this Instruction may remain with Rugby School Enterprises Limited and, if so, details will be passed electronically to my Bank / Building Society.

Name and full postal address of your Bank or Building Society

| | |
|-----------------|-------------------------|
| To: The Manager | Bank / Building Society |
| Address | |
| | |
| Postcode | |

Signature(s)

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| |
| Date |

Banks and Building Societies may not accept Direct Debit Instructions for some types of account



This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Rugby School Enterprises Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Rugby School Enterprises Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by Rugby School Enterprises Limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when Rugby School Enterprises Limited asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.